



INFORMATION

ABOUT THE NEW GENERAL DATA PROTECTION REGULATION (GDPR)

What's New?

A new, stricter EU regulation, called GDPR (General Data Protection Regulation), came into force on May 25, 2018, and applies as law in all EU/EEA countries. Simply put, it is an upgrade of the Swedish Personal Data Act (PuL). It mainly concerns having better control over the personal data that is handled and greater care for individual privacy.

BRF Matrosen is the Data Controller

BRF Matrosen collects, stores, and processes personal data necessary for its operations and is therefore, as a legal entity, the Data Controller, responsible for how the data is handled. In our privacy policy, which applies to all members of BRF Matrosen and, if applicable, other residents in the association, we provide you with information on how your personal data is handled, both by the association's board and by our Data Processor, Riksbyggen, and its sub-processors.

Bostadsrättsföreningen Matrosen

Org. No: 716444-5871

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422 57 Hisings Backa

info@matrosen.se

Riksbyggen is the Data Processor on behalf of BRF Matrosen

BRF Matrosen has entrusted the economic management of the association to Riksbyggen and has thus delegated the handling of the personal data necessary to fulfill the management assignment. Riksbyggen is the Data Processor on behalf of BRF Matrosen. Riksbyggen's processing of personal data on behalf of BRF Matrosen complies with the provisions of the GDPR and in accordance with the terms and instructions specified in the Data Processing Agreement between Riksbyggen and BRF Matrosen.

Riksbyggen

Org. No: 702001-7781

106 18 Stockholm

info@riksbyggen.se

In connection with the handling of personal data, "BRF Matrosen" henceforth includes both BRF Matrosen locally in Backatorp and the Data Processor, Riksbyggen, and its approved sub-processors.

Privacy Policy for BRF Matrosen

Version 1, May 25, 2018

It is important that you feel confident about how BRF Matrosen handles your personal data. This policy describes what data we process, for what purpose, and on what legal basis we do so. We also show how we protect your data and what your rights are.



The Board
BRF Matrosen

1. Whose personal data is collected by BRF Matrosen?

- Apartment owners
- Relatives of apartment owners
- Sub-tenants
- Employees of Matrosen
- Remunerated persons
- Guarantors
- Association officials
- Representatives and other representatives

2. What personal data is collected?

- Contact information (e.g., name, address, telephone number, and email address)
- Apartment information (e.g., size, consumption, inspection protocols)
- Personal identification number
- Account and other payment information
- Documents (e.g., purchase contracts and estate division documents)
- Employment information (e.g., salary, employment form)
- Credit information
- Economic circumstances (e.g., maintenance information)
- Membership information
- Health information (e.g., in connection with housing adaptation)
- Payment history
- Role as association official (e.g., board member, auditor, certifier)
- Information about subletting
- Information about disturbances or other breaches of contract
- Actions in the apartment (e.g., what needs to be done/has been done or information necessary for access)
- Information about representation

Photos or other recordings are handled only if written, individual consent has been given to us, e.g., for publication in association internal publications or public social media.

3. Why does BRF Matrosen process your personal data?

BRF Matrosen uses personal data for the purposes and with the legal basis indicated below:

Purposes for the use of your data:

Our legal basis for this purpose is:

A. Economic management

Membership in or other relationship with BRF Matrosen constitutes the legal basis for the processing. It is necessary for us to fulfill our statutory and statutory obligations, such as accounting, payment of fees and taxes, payment of salaries, and collection of fees.

B. Fulfill our obligation to provide information.

BRF Matrosen's articles of association and the Swedish Condominium Act constitute the legal basis for the processing. Updated apartment and member lists as well as internal contact lists are necessary to send invitations to ordinary or extraordinary meetings and provide relevant information to all or a selection of members.



C. Perform property service

The articles of association and agreements constitute the legal basis for the processing. It is necessary to manage disturbances or other breaches of contract and take action in the apartment (e.g., what needs to be done/has been done or information necessary for access).

D. Conduct